

# **HAILY GROUP BERHAD**

Registration No. 202001006412 (1362732-T)

*(Incorporated in Malaysia)*

## **STAKEHOLDER COMMUNICATIONS POLICY**

### **Introduction**

This policy sets out the aims and practices of HAILY GROUP BERHAD (“Haily” or “the Company”) and its subsidiaries (collectively referred to as “the Group”) in respect of communicating with its stakeholders including its shareholders (both current and prospective).

The Company recognises the value of providing current and relevant information to its stakeholders to enhance its Corporate Disclosure Policy and empowering its stakeholders through effective communication.

### **1. METHODS OF COMMUNICATION**

The following methods of communication are available:

- Bursa Announcements
- General Meetings
- Annual reports
- The Company’s website
- Press Conferences/Media Releases
- Telephone/Facsimile/E-mail/Post
- Such other means of communication as may be deemed appropriate.

### **2. BURSA ANNOUNCEMENTS**

The Company makes announcements to Bursa Malaysia Securities Berhad (“Bursa Securities”) in accordance to the ACE Market Listing Requirements (“ACE LR”) of Bursa Securities.

All announcements made to Bursa Securities are made available to stakeholders on the Company’s website at haily.my as soon as reasonably practical, after such information is released to Bursa Securities.

### **3. GENERAL MEETINGS**

The annual general meeting and other general meetings (collectively refers to as “General Meeting”) of the Company are the primary forum for communication with shareholders of the Company (“Shareholders”) and for Shareholders’ participation.

#### **3.1. Date, Time and Location of General Meetings**

The date, time and location of the annual general meeting and other general meeting will be detailed in the notice of the meeting (“Notice”), which will be circulated to Shareholders at least 14 clear days (exclusive of the day on which the notice is posted and the day on which the meeting is held) or 21 clear days in the case where the special resolution is to be proposed or where it is an annual general meeting prior to the date of the meetings.

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The Notice will be advertised in the National Edition of an English newspaper and posted on the Company's website.

#### 3.2. Proxy Form

A proxy form allowing Shareholders to appoint a proxy to attend, in the event Shareholders cannot attend the meeting, will be circulated to Shareholders along with the Notice.

#### 3.3. Manner of Circulation

Subject to the Act, ACE LR, laws, rules or regulations, notice of a meeting of members or Document which is required to be given, sent or served under the Act or under the Constitution shall be in writing and shall be given to the members either:-

- in hard copy,
- in electronic form, or
- partly in hard copy and partly in electronic form.

#### 3.4. Questions from Shareholders to the Chairman, Directors and External Auditors

During the Annual General Meetings, Shareholders are encouraged to participate and ask questions or comment on the Company's management and performance, conduct of the audit and the External Auditors Report and/or any subject matter which is being tabled for Shareholders considerations and/or approval.

During other General Meetings, shareholders are encouraged to participate and ask questions or comment on the subject matter which is being tabled for shareholders information, consideration and/or approval.

During the commencement of all General Meetings, the Chairman will inform Shareholders that all resolutions set out in the Notice at such meetings, are to be voted by poll in accordance with Rule 8.31A of the ACE LR of Bursa Securities.

At General Meetings, the Chairman should encourage meaningful engagement between the Board of Directors, Senior Management and Shareholders. The engagement should be interactive and include robust discussion on the matters on hand. Shareholders will be provided with reasonable time and opportunity to pose for questions during the General Meeting and all the questions should receive a meaningful response or via subsequent email responses if time does not permit.

Shareholders may also send in their questions and comments in advance either through e-mail, facsimile or post to be raised and answered at the General Meetings.

#### 3.5. Minutes

The minutes of the annual general meeting and other general meetings will be posted on the Company's website no later than 30 business days after the respective meeting as the case may be.

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#### **4. ANNUAL REPORT**

The Company's annual report to Shareholders is the central means of communicating to Shareholders and other stakeholders with regards to the Company's activities, operations and performance over the past financial year.

The Company shall include an overview of the application of the Practice set out in the Malaysian Code on Corporate Governance 2021 ("MCCG") in its annual report and to disclose the application of each practice set out in the MCCG during its financial year, to Bursa Securities in a prescribed format ("Corporate Governance Report") and announce the same together with the announcement of the annual report.

The annual report is distributed to Shareholders annually, together with the Notice of the annual general meeting at least 21 clear days prior to the date of the annual general meeting.

The annual report and the Corporate Governance Report will be made available on the Company's website at [haily.my](http://haily.my) as soon as reasonably practical after the said Report has been released to Bursa Securities.

#### **5. THE COMPANY'S WEBSITE**

Company's information including, this policy will be made available on the Company's website at [haily.my](http://haily.my). The Company's website is updated, from time to time to provide timely and accurate information.

All announcements and press releases made to Bursa Securities and other relevant corporate information that has been officially released to the market will also be made available on the Company's website as soon as reasonably practical, after such information has been released to Bursa Securities.

#### **6. PRESS CONFERENCES/MEDIA RELEASES**

The Company may occasionally organise press conferences and media releases in conjunction with the execution of significant or major agreements, products launches or presentations. Such presentations will be made available on the Company's website as soon as reasonably practical, after such information is released to Bursa Securities.

#### **7. TELEPHONE, FACSIMILE, E-MAIL CONTACT AND POST**

The Company welcomes inquiries, feedbacks, comments and suggestions. All stakeholders, including Shareholders may contact or communicate with the Company as follows:

For Investor Relations related queries, please contact the following:

HAILY GROUP BERHAD

\* Chairman's/Chief Executive Officer's Office

No. 3339, Jalan Pekeliling Tanjung 27

Kawasan Perindustrian Indahpura

81000 Kulai, Johor, Malaysia

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Tel No. : 607-660 9888  
Fax No. : 607-663 8866  
e-mail : corporate@haily.com.my

\* *Issues regarding Corporate Governance concerns should be addressed to the Chairman's office.*

*Issues regarding financial performance, operations and business should be addressed to the Chief Executive Officer's Office.*

The Company will respond within a reasonable timeframe to stakeholders' queries and concerns.

Issues relating to the Company's securities should be addressed to the Company's Share Registrar as follows:

**TRICOR INVESTOR & ISSUING HOUSE SERVICES SDN. BHD.**

Unit 32-01, Level 32, Tower A  
Vertical Business Suite Avenue 3  
Bangsar South  
No.8, Jalan Kerinchi  
59200 Kuala Lumpur, Malaysia  
Tel No. : 603-2783 9299  
Fax No. : 603-2783 9222

*This Stakeholders Communication Policy was approved and adopted by the Board on 2 September 2020.*

*This Stakeholders Communication Policy was last reviewed and approved by the Board on 23 February 2022.*